



## **Oscar Peterson School Council Meeting**

November 7, 2017. 7:00 pm.

### **MINUTES**

**Attending:** Melanie Wright, Alicia Hanson, Saba Sayyad, Julie Carroll, Kate LoPresti, Melissa Kalmbach

Kiran Mamman, Mary Kambanis, Pauline Tam, Barb Muckle, Tina Day, Kelly Mohsenzadeh, Brigitte Arsenault, Rebecca Holohan, Jessica Tran, Nizam Hussain, Maria Philp, Randi Mayor, LeSang (Louisa) Tran, Nehal Menon

**Staff:** Farooq Shabbar, Vivienne Baines, Julie Duncan.

### **Welcome – Randi Mayor**

Introductions around the table as attendance sheet is completed.

### **Administrator's Report/School Report – Farooq Shabbar and Vivienne Baines**

#### **Parent/ Teacher meetings**

Progress Report will be sent home on November 22.

Communication provided to members regarding EDSBY pilot at OPPS: Parent/Teacher interview scheduling platform will open on Friday November 10<sup>th</sup>. Interviews will start the evening of Thursday November 23 through Friday November 24<sup>th</sup>. Invitations will be sent to the parents' email addresses for scheduling time frames.

Future of Edsby platform is to keep track of attendance and student progress report.

#### **Parent Learning Session**

Survey provided to members on topics of interest to enhance parent/student learning. Council members will decide and arrange on most popular topics chosen and arrange accordingly through out the year.

#### **Emergency Procedures- Ms. Baines**

Procedures of emergency protocol shared with council members on training provided to staff on annual basis. YRDSB added 6 new procedures in addition to previous 8. Further information is available on the site.

Violence Threat Risk Assessment

Student well being

Emergency Preparedness

Lockdown, School Sites

Hold-and-Secure, School Sites

Fire Planning and Drills (6 in a school year)

#### **Events:**

Remembrance Day assembly will be held on Friday November 10 at 11am

International Conference- delegates from Netherlands will be attending OPPS, an amazing opportunity to showcase the school and its various programs from arts to science and robotics.

November 20-24 book fair- volunteers needed to help during the book fair Time Slots: Morning, afternoon, and evening of Thursday night.

#### **Tina Day- Event Coordinator**

Movie Days – dates to be determined for primary only (Grades 1-3)

Family Movie Night: First choice January 26 and February 9<sup>th</sup>. Movie and Date to be confirmed

Jungle Sports : dates to be determined

Fun Fair: June 9<sup>th</sup> date to be confirmed.

November 20-24 book fair- asked for volunteers to help during the book fair Time Slots: Morning, Afternoon, and evening of Thursday night.

#### **Report on council fund spending from fiscal 2016/17 – Farooq Shabbar**

Reviewed the spending of funds given to staff in June 2017.

Some details were further discussed:

- Rebecca Holohan clarified that the “flex fund” (\$100 for each classroom/homeroom teacher) is for field trips, instruction coming into class (i.e. experiential, whether in the school or outside of school).
- Each lice check costs \$800, already had a check this year, and most of the lice checking funding has been spent.
- Only one student applied to attend the OELC at a cost of \$100, so \$400 remains unused.
- Jungle Sport has been booked for the end of April. YRDSB is now even more

strict about sporting events due to the TDSB swimming tragedy earlier this year. Will be making sure Jungle Sport is entirely compliant with YRDSB policies.

### **Student well-being update – Julie Duncan**

Julie Duncan: Lead wellness team

First meeting was held in Oct: 32 students have shown interest in various committees

Spirit community – lead by students

Healthy school- Halloween dance and healthy snacks. Breakfast club started as of Tuesday November 7<sup>th</sup> for all students

ECO team, collected plastic water bottles around the school. Juniors and Intermediate students are encouraged to bring their own bottles to reduce to help the environment.

### **PRO (Parents Reaching Out) grant update – getting parents and students involved**

Una from Youth Speak: possible student assemblies in the AM as a Lunch and Learn for Parents following student sessions

Target Age Group: Grades 4-8

Possible Topics: Anxiety with an array of other topics focusing on mental health.

\$250 carried forward + grant money \$1000

Presentations: Information if sent out early enough; will allow parents to book time off work early in advance

Date to be chosen for youth speak night.

In addition, OPPS staff is planning a well being night in spring: details to follow

### **Financial Report - Rebecca Holohan**

**Attached.**

### **Funding request -- *voted on***

Lice Check at the end of Sept. next one is booked for Spring, cost of each check is \$750: Members voted on the following:

Number 1 lice check for Spring

Number 2 lice check for Next Fall 2018

Number 3 Grade 8 graduation fund increase request from \$500 to \$1000

- funds are used for various expenditures such as awards, food, venue, disc jockey thereby decreasing cost for grade 8 students. Amendment to school constitution for future grade 8 graduation budget to be changed.

**All items passed unanimously.**

**Pizza/Pitas/Subs – Kiran Mamman and Julie Carroll**

Pizza, subs and pitas are our biggest fundraisers. Enrollment is encouraged, 2<sup>nd</sup> session now available  
Cash online.

**Motion to adjourn at 8:30pm. Carried.**

**NEXT MEETING DATES:**

Monday January 15

Tuesday February 6

Monday April 9

Tuesday May 8

Monday June 11

**Current Balance \$29,839.57**

**Allocated for 2017-18 Year Budgeted Spent Balance**

Cost Sharing (F. Shabbar) June 2017 \$4,500.00 \$0.00 \$4,500.00

Supply Teachers (F. Shabbar) June 2017 \$3,500.00 \$0.00 \$3,500.00

Outdoor Classroom June 2017 \$2,500.00 \$0.00 \$2,500.00

Grade 8 grad for 2017/18 June 2017 \$500.00 \$0.00 \$500.00

Compassionate Care June 2017 \$250.00 \$0.00 \$250.00

Wobble Stools for community class (K. Bell) June 2017 \$372.00 \$0.00 \$372.00

Speakers for LCD projector (M. Ofor) June 2017 \$150.00 \$0.00 \$150.00

Athletic Jerseys (M. Roy) June 2017 \$600.00 \$0.00 \$600.00

Binding Machine (C. Warrenner) June 2017 \$620.00 \$0.00 \$620.00

Games club (J. Jessup) June 2017 \$350.00 \$132.16 \$217.84  
Materials for support room (C. McGuire) June 2017 \$750.00 \$0.00 \$750.00  
12 chromebooks (C. Warrenner) June 2017 \$4,000.00 \$0.00 \$4,000.00  
Funds for teacher spend 26x100 (R. Holohan) June 2017 \$3,125.00 \$0.00 \$3,125.00  
Forest of Reading (S. Dunham) June 2017 \$750.00 \$0.00 \$750.00  
Lice Check June 2017 \$850.00 \$0.00 \$850.00  
Kindy Materials (Ruffalo) June 2017 \$400.00 \$0.00 \$400.00  
Kindy Materials (Benbow) June 2017 \$400.00 \$0.00 \$400.00  
Kindy Materials (Choy) June 2017 \$400.00 \$0.00 \$400.00  
Chef L'Ecole June 2017 \$425.00 \$0.00 \$425.00  
Flexible Seating (J. Duncan) June 2017 \$800.00 \$350.27 \$449.73  
Flexible Seating (Woodcroft) June 2017 \$800.00 \$0.00 \$800.00  
Science (S. Grant) June 2017 \$1,000.00 \$0.00 \$1,000.00  
Science (M. Ofor) June 2017 \$400.00 \$0.00 \$400.00  
OELC June 2017 \$500.00 \$100.00 \$400.00  
Portable Equipment (S. Itwarie) June 2017 \$240.00 \$0.00 \$240.00  
Jungle Sport (T. Day) June 2017 \$500.00 \$0.00 \$500.00

**Carried over from 2016-17 School Year Approved Budgeted Spent Balance**

YouthSpeak (Melissa Jan 2017) January 2017 \$250.00 \$0.00 \$250.00

**Complete from 2017-18 School Year Approved Budgeted Spent Balance**

Osmo Genius sets (S. Dunham) June 2017 \$2,040.00 \$2,037.64 \$0.00

***As of Sept 27, 2017***

**Sub-total**

**Sub-total with 10%**

**Non-allocated funds**

**TOTAL**

\$28,349.57

\$31,184.53

\$1,490.00

\$29,839.57

**OPPS 2017-18 Allocation of Previous Year Fundraising - School Council**